

Implementing Advanced Portals and Collaboration Solutions – Course 50004A

Introduction

Elements of this syllabus are subject to change. This hands-on lab focuses on Microsoft Office SharePoint Server, a set of add-ons for Microsoft Windows SharePoint Services that extends and complements the functionality of Windows SharePoint Services V3. Attendees should be able to use this workshop to apply collaborative solutions to practical scenarios.

Duration

This is a 1 day instructor-led course.

Audience

This course is intended for IT Professionals.

Delegates will learn to:

- Configure a Web site using Network Load Balancing (NLB).
- Deploy a Web site to a farm.
- Create a meaningful intranet portal.
- Customise a SharePoint Server site with site definitions and features.
- Create and deploy a Solution.
- Customise a team site with Office SharePoint Designer 2007. (Optional).
- Use Microsoft Office Groove to communicate externally.
- Use wikis.
- Update the Authentication of an Extranet Site.
- Trim Site Security.
- Use Item-level Security and the Recycle Bin.
- Create a workflow solution using SharePoint Designer.
- Use a workflow solution.
- Syndicate an RSS Matches list.
- View RSS content in Outlook and Microsoft Office SharePoint Server.

Prerequisites

Before attending this course, students must have:

- Completed Office System Core Training.

Course Outline

Module 1: Introduction

In this module, we will review the site to be used as the basis for the labs and demos in this course. We will also discuss general SharePoint implementation goals, and look at some common deployment scenarios.

Module 2: Customisation

In this module, we will introduce students to SharePoint Site customisation using Site Definitions, Features, and Office SharePoint Designer 2007.

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Module 3: Collaboration

In this module, we will show the value of blogs and wikis in a corporate environment, and the controls that can be imposed upon them.

Module 4: Security

In this module, we will cover security features in SharePoint Server, including site, list, and item security; backup; and recovery.

Module 5: Microsoft Windows Workflow Integration (WF)

In this module, we will explain how to create and customise SharePoint workflows.

Module 6: RSS

In this module, we will focus on multiple ways of viewing RSS List Feeds, with an emphasis on Microsoft Office Outlook and SharePoint Server. We will also demonstrate ways to customise RSS feeds.

For more information or to register for training

Call 0845 345 6850 or email training@contemporary.co.uk