

## Implementing Microsoft Office SharePoint Server 2007 – 5061

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### Introduction

Elements of this syllabus are subject to change. This course provides students with the knowledge and skills required to implement Microsoft Office SharePoint Server 2007 successfully in their organisation.

### Duration

This is a 2 day instructor-led course.

### Audience

The audience for this course is Business Application Administrators (BAAs), Web Administrators and Server Administrators who are engaged in the planning, design, and selection of line-of-business (LOB) applications (including Office SharePoint Server) in conjunction with internal business customers. Their primary responsibility is the deployment, customisation, management, and support of LOB applications. They routinely monitor application status and troubleshoot application problems.

### At Course Completion Students will be able to:

- Describe Microsoft Office SharePoint Server 2007.
- Plan for and design a Microsoft Office SharePoint Server 2007 implementation.
- Deploy Microsoft Office SharePoint Server 2007.
- Administer Microsoft Office SharePoint Server 2007.
- Implement a portal solution with Microsoft Office SharePoint Server 2007.
- Implement a content management solution with Microsoft Office SharePoint Server 2007.
- Implement a business intelligence solution with Microsoft Office SharePoint Server 2007.
- Implement a search and indexing solution with Microsoft Office SharePoint Server 2007.
- Maintain and optimise Microsoft Office SharePoint Server 2007.

### Prerequisites

Before attending this course, students must have:

- Experience in implementing, managing, and supporting Microsoft Windows SharePoint Services 3.0 environment.
- Basic knowledge of Windows SharePoint Services and Microsoft Office SharePoint Server 2007 interoperability.
- At least 2 years of experience implementing, managing, and supporting Microsoft Windows Server 2003.
- At least 2 years of experience implementing, managing, and supporting Internet Information Services (IIS).
- Working knowledge of networking. For example TCP/IP and Domain Name System (DNS).

In addition, it is recommended, but not required, that students have completed:

- 5060 – Implementing Windows SharePoint Services 3.0.
- 3370 – First Look: Getting Started with Microsoft Office SharePoint Server 2007.
- 2553 – Administering Microsoft SharePoint Portal Server 2003.

### Course Outline

#### Module 1: Overview of Microsoft Office SharePoint Server 2007

This introductory module provides an overview of Microsoft Office SharePoint Server 2007.

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**Module 2: Planning and Designing for Microsoft Office SharePoint Server 2007**

This module focuses on planning and design issues and activities. It contains elements of Microsoft Solution Framework (MSF) concepts, and provides a brief refresher for those students who are already familiar with MSF (and a high-level introduction to the concepts for those who are not).

**Module 3: Deploying Microsoft Office SharePoint Server 2007**

This module provides high-level information about deployment environments and its prerequisites, and then focuses on the tasks and activities involved in installing and configuring Microsoft Office SharePoint Server 2007. The module concludes with an overview and examples of Shared Service Providers.

**Module 4: Administering Microsoft Office SharePoint Server 2007**

This module sets the groundwork for the solution-specific modules that follow this one. It provides details and guidance about general administrative tasks for Microsoft Office SharePoint Server 2007.

**Module 5: Implementing Portal Solutions**

This module focuses on the portal-oriented features provided by Microsoft Office SharePoint Server 2007, by describing portal sites, collaborative features, and user profiles and audiences.

**Module 6: Implementing Content Management Solutions**

This module focuses on the content management-oriented concepts of Microsoft Office SharePoint Server 2007, by describing content management requirements, features and processes.

**Module 7: Implementing Business Intelligence Solutions**

This module focuses on the business data-oriented concepts of Microsoft Office SharePoint Server 2007, by describing the Business Data Catalog, Excel Services, Key Performance Indicators, Business Intelligence Dashboards and Reports.

**Module 8: Implementing Search and Indexing**

This module focuses on the concepts, requirements, and processes for implementing search and indexing.

**Module 9: Maintaining and Optimising Microsoft Office SharePoint Server 2007**

This module focuses on the day-to-day maintenance, monitoring and optimisation concepts, processes and requirements.

**For more information or to register for training**

Call 0845 345 6850 or email [training@contemporary.co.uk](mailto:training@contemporary.co.uk)